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SECURITY INFORMATION

067-221954
BY gw DATE

PERSONNEL EVALUATION REPORT Pos. Contact

Reviewed by

EPA

Items 1 through 6 will be completed by Administrative or Personnel Officer

1: NAME (Last)	(First)	(Middle)	2. GRADE	3. POSITION TITLE
BARNARD,	Edward	T.	GS-14	Intelligence Officer
4. OFFICE	STAFF OR DIVISION	BRANCH	DEPT'L.	IF FIELD, SPECIFY STATION
DDI/00	Contact	New York Off.	X FIELD	
5. PERIOD COVERED BY REPORT	From	To	6. TYPE OF REPORT	
	21 July 53	20 July 54	<input type="checkbox"/> Initial	<input checked="" type="checkbox"/> Annual
			<input type="checkbox"/> Reassignment	<input type="checkbox"/> Special
				<input type="checkbox"/> Reassignment of Supervisor

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

Contact Specialist responsible for OO/C intelligence activities

Mission calls for discovering, establishing contact with, and securing cooperation from all potential sources of information and assistance germane to requirements of the Agency, and includes continuing contact with persons, both native and foreign, whose activities range from university research to the diverse industrial complex. Concurrently, it calls for preparation of classified intelligence reports in a manner most useful to consumers thereof. Because of the wide range of activity in the area of responsibility, the successful execution of this mission requires constant self-instruction through extensive background reading and inspection of plant operations.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed
None			

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED?

As described in para 7 above.

IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).

10.

23 Jun 54

DATE

Edward Barnard

SIGNATURE

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

The subject is an outstanding reporter. He has the ability to interview persons over an extended period of time and record findings resulting from these interviews in a comprehensive and presentable form. Reporting is his greatest attribute. Inasmuch as he has during the period of this report been on duty [redacted] for a limited period of two months, in all fairness to the subject, reservations are herein made relative to any comment relating to his performance in that capacity. It is, however, believed that he will perform that assignment in a most acceptable manner. These added responsibilities, though limited to two months, have not in anyway affected his heretofore high production of intelligence reporting.

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OFFICE OF PERSONNEL

12.	IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?	The subject's performance on his present assignment of collecting and reporting is noticeably outstanding because he fully prepares himself by self indoctrination before proceeding to an interview or conference calling for extended negotiations. The subject is devoted to duty and is exceptionally "Career Minded", and has availed himself of every opportunity to progress. (See attached)	
13.	ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?	The subject can concentrate effort on overcoming his over-abundance of enthusiasm. He, on occasion, when faced with a difficult problem, will become so overenthusiastic that he will miss the crux of the situation. He is a nervous, high-strung individual and under pressure, in giving vent to his enthusiasm will oftentimes discuss his problem in a loud manner. (See attached)	
14.	COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.	The subject is capable of assuming greater reportorial responsibility, however, he is not an individual who could supervise personnel or oversee administrative responsibility of a large facility. He possesses the temperament of an artist and is not basically the executive type and, therefore, needs continual guidance in this regard.	
15.	ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)	The subject, as a reporter and with limited administrative responsibility, is ideally cast. He is presently devoting his efforts in an area which presents a real challenge to his reportorial abilities. He is a probative man and does his best work by exploitation rather than by prescribed direction. He is happiest and at his best when being a "Free Lancer". He harbored a desire and an intense interest in covert support type work. How- (See attached)	
16.	WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?	In view of the fact that the subject is an outstanding reporter and has served a limited period of 2 plus months in his new assignment, it is recommended that no interruption of his present schedule be initiated for the next reporting period.	
17.	IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.		
18.	THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.	The substance of this report, particularly Para. 13, have been discussed with the subject on repeated occasions and the suggestions of his superior have been graciously accepted and acted upon accordingly.	
19.	I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in item 20.)	DATE <u>25 Sept 54</u>	SIGN <input type="text"/>
20.	COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)	DATE <u>14 Oct 54</u> SIGNATURE OF REVIEWING OFFICIAL <input type="text"/>	

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BARNARD, Edward T.

12. In doing so, the subject has unselfishly given his time and efforts to assisting in the indoctrination of others.
13. and disturbing manner. He is a trained reporter and still lives and operates in the atmosphere of the "City Desk". This is not intended to mean that he is not security conscious. His bounding oral enthusiasm oftentimes becomes an annoyance to others in a concentrating mood.
15. ever, it is the opinion of the reporter that the subject's enthusiasm coupled with his self-generated intrigue that this type of work often creates, may possibly over extend his enthusiasm and result in a speed of accomplishment thus sacrificing details for this exacting type of assignment.